

## **Implementation Procedure**

### **3.1 Implementing Agency**

**3.1.1** The Scheme was earlier a Centrally Sponsored Scheme. It was implemented by the State Directorates of Economics & Statistics and funds from the Govt. of India were provided as Grants-in-aid through Budget Head 3601/2552 to the State Governments.

**3.1.2** Now, the Scheme is a Central Sector Sub-scheme with 100% funding from the Centre, under the umbrella Scheme of Capacity Development of MoSPI. The Scheme is to be implemented by Government of India through Implementing Agency or Agencies. The respective State Directorate of Economics & Statistics, may be the designated implementing agencies for their respective states, and be made responsible for implementation of the Scheme in their state.

**3.1.3** While earlier, funds under the scheme were being released to the State Treasury, funds would now be released through the Public Financial Management System (PFMS) module, to the concerned State Directorate of Economics & Statistics, to a dedicated Bank Account of the State DES.

**3.1.4** Secretary (Planning) of the concerned State would be the designated nodal officer in-charge for implementation and monitoring of the Project in the state.

### **Implementation: Objectives & Modalities**

**3.2.1** The objective of implementation would be to use the allocated funds to attain the specific outputs/targets/milestones committed (by the state) in the MoU/State Programme, and thereby realize tangible statistical outcomes by the end of scheme period. It is also desired that the outcomes are continued to be generated year after year on a sustainable basis, beyond the scheme.

**3.2.2** The State DES may carry out the activities delineated in their concerned MoU/State Programme strictly in accordance with the MoU, the guidelines now stipulated and as per government procedures.

### **State High Level Steering Committee**

**3.2.3** The mechanism of the State High Level Steering Committee (SHLSC) under the Chairmanship of the Chief Secretary has been in existence since the inception of the scheme for approvals of activities at the State level and for monitoring the scheme. The SHLSC would :

- ✓ Be the apex authority for monitoring of the Scheme at the state level
- ✓ approve at the state level the activities to be taken up under the Scheme [only after this approval does the Central High Level Steering Committee gives its approval for the MOU]
- ✓ be the deciding authority for execution modalities/procedure, approvals, etc. for executing the activities in the state [subject to the Guidelines of the scheme]
- ✓ facilitate removal of bottlenecks, issues in implementation at the state level
- ✓ give necessary directions to the Line Departments, other State Govt. agencies/institutions, DES and ensure effective co-ordination for speedy execution of activities
- ✓ hold its meetings at least twice a year
- ✓ review the detailed financial and physical progress of the scheme during its meeting

#### **State Implementation Committee**

**3.2.4.** The States will constitute a State Implementing Committee, under the Chairmanship of Secretary (Planning), with the Director, DES as a Member, a senior officer of the DES/Joint Director handling the scheme as Member Secretary and a Member each from the Finance Department and two other line Departments of the State. It will be the implementation arm of the scheme in the state.

**3.2.5** This committee will hold meetings at least once in every quarter, and as and when required to plan, evaluate and monitor the implementation of the scheme in the State.

**3.2.6** The committee would be the apex implementation arm in the State and will be empowered to take all decisions on matters relating to execution of activities, mode of execution, award of tenders, hiring of consultants, etc. Wherever required it will take up the matter with the State High Level Steering Committee [SHLSC] under the chairmanship of Chief Secretary.

The Terms of Reference for the State Implementation Committee would to:

- ✓ decide on planning of the activities, their execution and the mode of execution, both for short term and long term period.
- ✓ coordinate with the Line Departments and executing agencies/vendors and the Ministry/GoI
- ✓ ensure implementation of all procurement and capital expenditure as per Government procedure
- ✓ decide on award of tender to vendors, hiring of consultants, enumerators etc
- ✓ monitor the meeting of targets/milestones for all statistical activities
- ✓ review the implementation by the DES and the executing agencies