

Data Entry and Reporting Software

Monthly Progress Report of

Community Development Works

All the necessary corrections as reported by data bank section at head quarter are incorporated in this revised CDMPR data entry, data validation and reporting software.

Part-1: Instructions for Installation of Software

A. Installation of Data Entry and Reporting Software

Steps:

- (1) After downloading the revised software in the computer, double click on software Setup icon, software will be installed automatically.
- (2) At last, click on Finish Button and close all the opened windows.
- (3) If the software is revised then it will replace the old software installed earlier, but the data files will remain safe and unchanged.

B. How to start

On successful installation of the Data Entry and Reporting Software, a new



shortcut icon will be created on the desktop. On double clicking the



shortcut icon the following screen will appear: -

User Login

Login identification

Login Name

Password

Login identification

☐ 1 District

☐ 2 Division

☐ 3 Head-Quarter

Select the District for district level user and Division for Division Level user to enter into software's main menu. After successful login the main menu will appears as in next page:-

MPR MENU

सामुदायिक विकास कार्यों का मासिक प्रगति प्रतिवेदन

जनपद स्तर पर

मासिक प्रगति की नये माह की डाटा एंट्री करें	मासिक प्रगति का डाटा देखें
मासिक प्रगति का डाटा edit करें	Data Validation Program चलाएँ
मासिक प्रगति की डाटा फ़ाइल जोड़ें	Monthly Data Backup
मासिक प्रगति की डाटा Sort करें	Annual Data Backup
सामुदायिक विकास कार्यों की मासिक प्रगति की रिपोर्ट	डाटा बैक-अप फ़ोल्डर में जाएँ
मासिक प्रगति का डाटा Uplaod / Download करें	मासिक का प्रगति डाटा Delete करें

अर्थ एवं संख्या प्रभाग राज्य नियोजन संस्थान , उत्तर प्रदेश

[Visit Department's Website \(http://updes.up.nic.in\)](http://updes.up.nic.in)
[Go to NIC-Mail \(http://mail.gov.in\)](http://mail.gov.in)

The details of links displayed on the above screen are as follows: -

Links	Detail
मासिक प्रगति की नये माह की डाटा एंट्री करें	Click on this link to start new data entry
मासिक प्रगति का डाटा edit करें	Click on this link to view / edit previously filed entries of Monthly Progress
मासिक प्रगति की डाटा फ़ाइल जोड़ें	At head quarter level the data files in the form of data backup received from division level offices is to be kept in the predefined data folder created by data entry application. To consolidate Achievement data files click on this link. After completing the file merge process achievement data may be viewed by clicking the button made for Achievement Data Entry.
मासिक प्रगति की डाटा Sort करें	If data entry is not done in a sequence of Month, Year or Table then Click on this link to sort the data file.
Data Validation Program चलाएं	Click this link to run the Data Validation Program. Data Validation Program is used to remove the errors left during Data Entry.
मासिक प्रगति का डाटा बैक-अप	Click on this link to take the month and year-wise backup of entered data of Monthly Progress. The district and division have to select their district/division code, desired month and year from the dropdown list displayed. If data is present for the selected query then a data file will be generated on desktop in a folder named “ AchivementDataBackup ” having name “मासिक_प्रगति_माह_वर्ष_जनपद/मण्डल_दिनांक_समय.csdb”. The above file will be copied by district and sent to concerned division. After scrutinizing and verifying the data files received by district, the division will be sent it to the Data Bank Section at HQ. The Head Quarter will accept the data files sent by the Divisions only.

<p>Monthly Data Backup</p>	<p>Click on this link to take the month-wise backup of entered data of Monthly Progress. The district and division have to select their district/division code, desired month and year from the dropdown list displayed. If data is present for the selected query then a data file will be generated on desktop in a folder named “AchievementDataBackup” having name “मासिक_प्रगति_माह_वर्ष_जनपद/मण्डल_दिनांक_समय.csdb”. The above file will be copied by district and sent to concerned division. After scrutinizing and verifying the data files received by district, the division will be sent it to the Data Bank Section at HQ. The Head Quarter will accept the data files sent by the Divisions only.</p>
<p>Annual Data Backup</p>	<p>Click on this link to take the annual backup of entered data of Monthly Progress. The district and division have to select their district/division code, desired year from the dropdown list displayed. If data is present for the selected query then a data file will be generated on desktop in a folder named “AchievementDataBackup” having name “मासिक_प्रगति_वर्ष_जनपद/मण्डल_दिनांक_समय.csdb”. The above file will be saved as backup in computer's hard drive or USB-Drive in District/Division office for further use or if asked by Head-Quarter</p>
<p>डाटा बैक-अप फ़ोल्डर मे जाएँ</p>	<p>To go into the backup folder directly click on this link.</p>
<p>सामुदायिक विकास कार्यों की मासिक प्रगति की रिपोर्ट</p>	<p>Click on this link to view the monthly progress report based on entered data.</p>
<p>मासिक प्रगति का डाटा Upload / Download करें</p>	<p>Click on this link to Upload/Download the monthly progress report data on server.</p>
<p>मासिक का प्रगति डाटा Delete करें</p>	<p>If necessary use this link to delete the data file.</p>
<p>बाहर</p>	<p>To exit from main program, click on this link.</p>

Part-2: Instructions for Operating Data Entry Software:

In the Revised CDWMPR data entry and reporting software, the **Entry of Annual Target value is allowed only in the month of April of each financial Year. In the rest of the months the column of Annual Target will be protected.** The Annual Target Data may be changed if necessary, by editing the target values entered in the month of April of each financial year. Therefore, the data of Annual Targets is allowed to fill only in April month and for rest of the months from May to March, the target values will be filled automatically based on values filled in April month. The Monthly Progress values must be filled accordingly from April to March in each financial Year. The Cumulative Progress value is protected and auto calculated based on previous month's progress value.

Entry of Monthly Progress:

Primary Identification

After clicking [मासिक प्रगति की डाटा एंट्री](#) link, the following screen will appear to capture data of monthly progress.

Select the district code, division code, month, and year and department/table code from the dropdown list. After completing the entries of primary identification second screen for capturing annual targets data will be appeared.

Monthly Progress Data Entry Form:-

In the monthly progress data entry form data should be filled item-wise. The item names their code and units will appear automatically as the operator moves from one row to another by pressing "Enter" button. Data must be saved by pressing the "Enter" button till the end of the questionnaire. After finishing the data entry of table-1 the cursor comes automatically on department/sector code dropdown list to start data entry of next table with previously filled id particulars. If data entry of all the tables starting from table-1 to table 23 for a month and financial-year is completed by a district, then to start next month's entry id particulars must be changed by pressing **F7 key of Key-Board**.

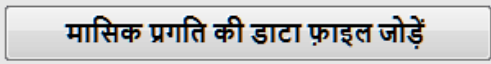
Instructions for Data Entry of Monthly Progress:

1. For data entry of monthly progress select the district code, division code, month, year and department/sector code then start item-wise data entry of the selected department/sector.
2. **For example:** The entry of monthly progress values of the financial year 2020-21, enter the monthly achievements of the items of the selected department/sector starting from April 2020 and subsequently for all months of the financial year the same process is to be followed.

Steps to view Monthly Progress Data at Division offices received from Districts:-

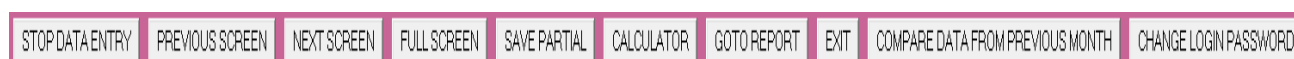
Step-1: Merging the data files:

The data file merge utility is included in this software to merge multiple CSPro data files into one data file. The new CDMPR data backup utility generates data backup files in **“.csdb”** format (CSPro data base). These **“.csdb”** files received from District level offices must be kept in separate folders. The Year and Month wise folder must be created to keep the backup of Monthly Progress data at Division Offices. Then these files must be placed in predefined data folder in **"C:\UPMPR17\inputdata\achdata"** for Monthly Progress. The steps to merge the data files are as follows: -



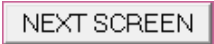
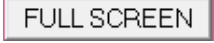



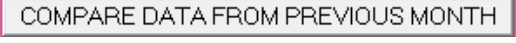

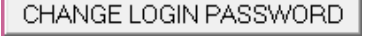
1. First of all, collect and store all the Monthly progress data files in a separate folder.
2. Month wise separate folders must be created to store the Monthly Progress data backup files.
3. Copy all the Monthly Progress data files into "C:\UPMPR17\inputdata\achdata" folder existing in C:\ drive
4. Then click on  link to merge the Monthly Progress data files. A screen will appear confirming the successful merger of data files.
5. If the data files are not duplicate then all the distinct files will be merged into one single file and moved automatically to original data folder named "achdata" in C:\UPMPR17 folder.
6. Do not try to merge the duplicate data files.

User- Bar

At the top of data entry screen User-bar displaying the different buttons is available.

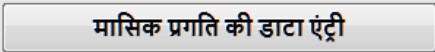



The buttons and their actions are described in the following table:-

Menu Button	Action
	Click the button to stop the data entry
	Click the button to go to previous screen only if a single entry is already done
	Click the button to go to next screen only if a single entry is already done
	Click the button to maximize the screen
	Click the button to save the case in partial (Incomplete Mode)
	Click the button to open calculator application of computer
	Click the button to open report application of CSPro
	Click this button to compare the current month data from previous month
	Click the button to exit from data entry menu
	Click this button to Change the Password

Basic operations during data entry and working with CSPro environment:-

To Add a Case

1. When you click on  link in main menu for the first time, by default a new case will open. Now you can start entering data till end of the case. If you have completed the data entry for a case and want to add a new case press **Ctrl+A** or from the **Mode** menu, select **Add Case** as shown in figure-1 below.
2. Press **Ctrl+A**; or from the **Mode** menu, select **Add Case** or click on the  toolbar to begin adding cases as shown in figure-1 below.

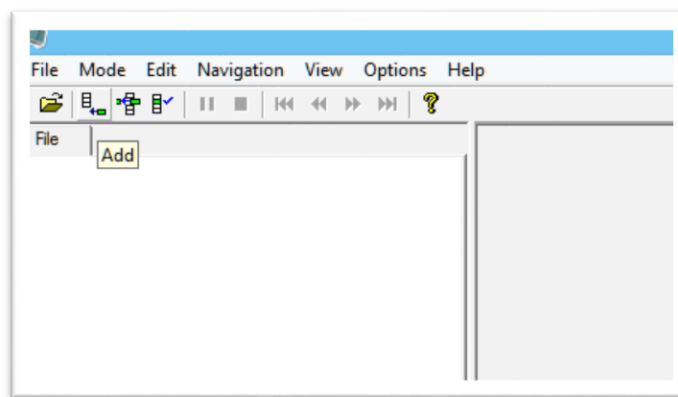


Figure-1

3. This will begin a new **Add mode** session as shown in figure-2. You may add as many cases as you like. The list of entered cases will be shown on the case tree on the left side as shown in figure-2.

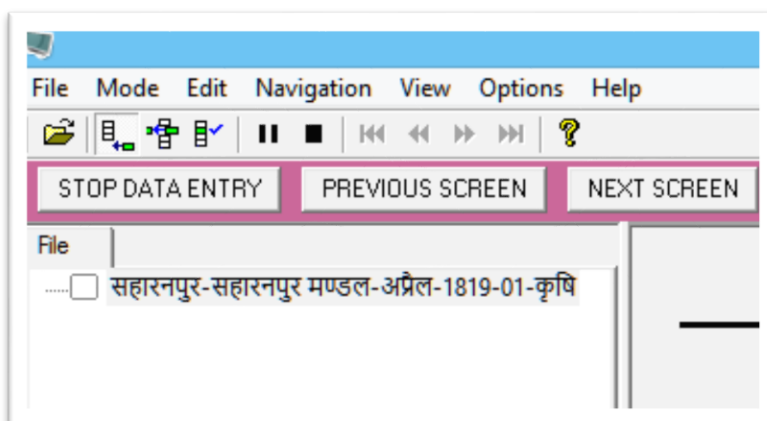


Figure-2

If you have started keying a **new case**, but have **not finished** keying the **ID** for that case, pressing **Esc** or **Ctrl+S** will show you a dialog, asking if you

want to discard the changes you have made, or cancel the stop request as shown in Figure-3: -

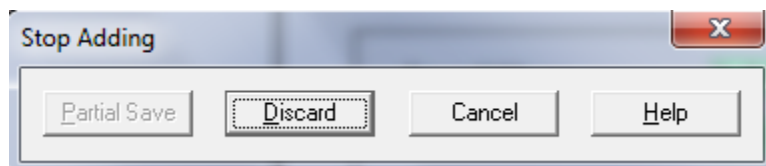


Figure-3

4. If you have started keying **a new case** and have **finished** keying **the ID** for that case the **partial save** button will be active. Selecting it will save the case and indicate it is partially saved from add mode as shown in figure-4: -

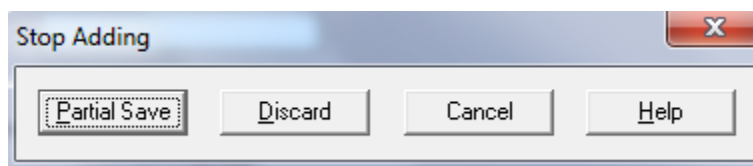


Figure-4

To Enter Data

1. When you begin entering data in a new file, CSEntry will automatically show the first requiring data entry filed.
2. In this software as you move from one field to another, required information related to current field will be shown on top of each data entry screen.
3. After entering data for each field, the operator would have to press the **<Enter>** key to advance to the next field.
4. When entering in decimal numbers, you must always key a decimal character to move to the decimal part of the entry.
5. If the keying field data capture type is Radio Button, then you must select one radio button out of appeared.
6. In any case, you can press Enter to move to the next field if the current field is not filled up or not applicable. Your application may have been designed with skip logic. This means the system may move you automatically depending on the values you key and the underlying logic. You may continue to key data and move forward until the end of the case, or you may use other keys to move around a case before you finish it.
- 7.
8. As you move from field to field, the status bar at the bottom of the screen shows you the name and occurrence number of the current field.
- 9.

Navigating the Form

1. If you finished the data entry of a case, you can move to the next available from using the navigation button available on the top of each data entry screen.

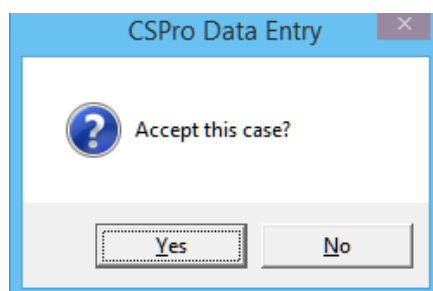


You can move to next screen, go back to previous screen, show full screen mode by clicking the respective buttons. You can add row after, insert row before or delete current row by using the buttons provided. You may also save the case and exit from data entry of a current case.

2. If the information of any block is not required, you can move to next block by pressing the **Enter Key twice**. **You cannot navigate to next block if you are in the middle of the block.**


To Finish a Case

1. Normally you finish a case when you have completed entering all the items of a forms in the case. CSEntry asks you whether you want to accept the case or not. If you accept the case, CSEntry immediately writes the case to the data file.
2. By entering data when you reach at the end of the questionnaire or case the following window will appear asking you to save the current case or not. By pressing the **YES** button your current case will be saved.



To Save a Partially Added Case

In order to save a partially created case, two conditions must be met.

1. During keying if you attempt to exit from your case, the Partial Save button will appear on the Stop Adding dialog box.
2. The second condition is that you must have finished entering the ID for that case, after entering the ID if you decide to exit from your case, the Partial Save button will then be enabled on the Stop Adding dialog box. Choosing it will save the case, remembering the field your cursor was on last and returning you to this field when add is resumed.
3. If you have begun keying a new case, have finished keying the IDs for that case, and partial is allowed: the partial save button will be active. Selecting it will save the case and indicate it is partially saved from add mode by the icon  in the file tree as shown in figure-5

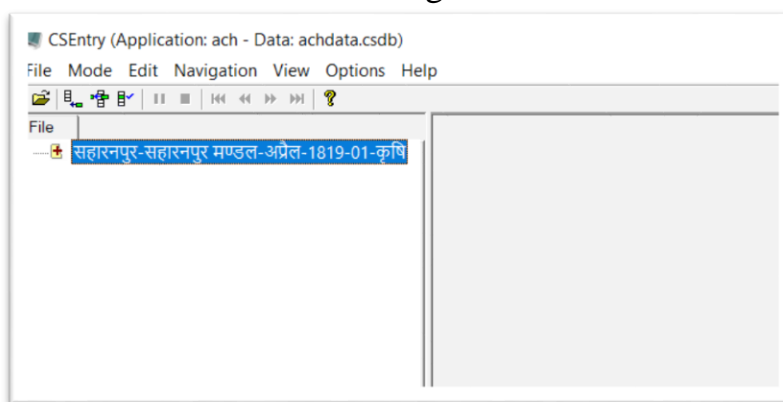




Figure-5

To Modify a Case

1. If you want to start modifying cases, press **Ctrl+M**; or from the **Mode** menu, select **Modify**; or click on the toolbar  to begin modifying.
2. Each time you open the already entered case, the case will be opened in modify mode.
3. This will begin a new **Modify mode** session, or pick up where you last left off, if this was a partially modified case. You may move through cases viewing as many as you like, but once you begin modifying a case, you must finish the modify session before you can begin viewing another case.
4. The session will end when you stop modifying the current case. You can stop modifying a case by finishing it, or **partially saving** the modifications.

5. Partially modified cases are marked with  in the file tree. You can modify these cases as well as any other completed cases. You cannot modify partially added or verified cases.
6. It is advisable to save the data by pressing the **Enter Key Button** moving from one item to another till the end of a table and finally accepting the case but you may press F12 key of the keyboard of a computer to save the case at any state of data entry or modifications.

To Delete a Case


1. Make sure you are not in Add, Modify, or Verify mode. You may need to stop (**Ctrl+S**) data entry first.
2. From the File Tree move the highlight bar to or click on the case ID you want to delete.
3. Press **Ctrl+Del** or from the **Edit** menu, select **Delete Case**.

To Change Case Ids

1. Select the case whose IDs you wish to change.
2. Key in the new IDs.
3. Save the case.

Note: CSEntry will ensure that no two cases in the same data file have the same IDs.

To Stop Data Entry

1. To stop data entry press **Esc** or **Ctrl+S**; click  on the toolbar; or from the **Mode** menu select **Stop**. If you are already stopped this function has no effect. Stopping add, modify, or verify will make an entry into the operator statistics file.
2. If you are at the beginning of a case or have not made any changes, the session will end immediately.
3. If you have started, but not completed entry/modification of a case, two or more of the following choices will appear depending on the mode of data entry and whether partial save is allowed:
4. **Partial Save** - Partially save the changes you have made so far and remember the field you are on, so you can complete the work later. Available only if partial save is possible. To save the case partially, all case id fields must have been filled.

5. **Finish** - Finish the case and save the modifications you have made. Available only in modify mode.
6. **Discard** - Discard all the changes you have made since you opened this case. Always available.
7. **Cancel** - Cancel this operation and return to entering the case. Always available.
8. **You can add new cases, modify previously filled cases, delete any case by selecting and right clicking the desired case as displayed in Figure-6:**

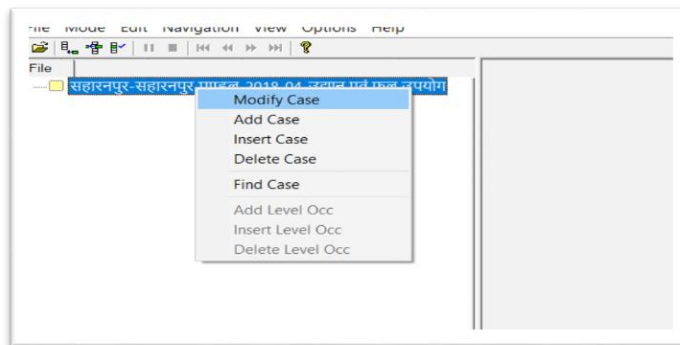
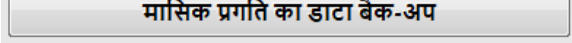



Figure-6


Data Backup:

Data backup utility is provided in the software for the purpose of sending data from district level offices to Division offices after completion of data entry work. Two separate types of data backup are provided in the software one for District level and other for Division level. Provision of Annual Backup is also provided in the revised software.

- ***Monthly Progress Data Backup***

After clicking  link on main screen, a separate screen will be displayed asking to select District code, month and Year for district level backup and division code month and year for Division level backup. After selecting the desired query the data backup is created in the form of data file with “.csdb” extension in the folder named “**AchivementDataBackup**” on desktop with file name of the format “मासिक_प्रगति_माह_वर्ष_जनपद/मण्डल_दिनांक_समय.csdb”. The sample of backup file generated is shown below: -

 मासिक_प्रगति_अप्रैल_1819_सुल्तानपुर_01_07_2019_11_00_56.csdb

 मासिक_प्रगति_अप्रैल_1819_फैजाबाद मण्डल_09_07_2019_14_03_55.csdb

Note:

It must be ensured that data is filled correctly and validated in all respect before taking the Data backup. Once data backup for a particular month is executed, the data file for that month get freezes and is not allowed to view/edit further. This data file can only be edited only in division and Head-Quarter. Therefore, district must be careful before taking data backup.

The monthly progress data of each month must be sent by concerned Districts to their Division offices and after completion/scrutinization of data entry work by Division offices data must be sent to HQ. The above generated backup files must be sent via e-mail by district offices to respective Division office and by Division offices to the head quarter. Backup files will not be sent by districts directly to the Head Quarter. Only the backup files sent by divisions to the Head Quarter will be accepted.

Part-3: Instructions for Report Generations at District and Division

Types of Report generated in CDWMPR reporting software

Mainly four types of reports are generated in CDWMPR software: -

- 1 State Level Report
- 2 Division-wise Reports
- 3 District-wise Reports
- 4 Department-wise Reports

Steps to generate Report

1: State Level Report

To generate State level report the steps are as follows: -

- 1) Select code "00" for Uttar Pradesh from dropdown list
- 2) Select month code from dropdown list
- 3) Select year from dropdown list
- 4) Select table/department code from dropdown list

राज्य स्तरीय रिपोर्ट

राज्य	00
माह	03
वर्ष	2014
तालिका/विभाग	01

ENTER 1 TO GO BACK TO MAIN MENU

ENTER 2 TO GO TO NEXT MENU

ENTER 3 TO EXIT FROM MENU

Select Department

- ☐ 00 समस्त तालिकाएं
- ☒ 01 कृषि
- ☐ 02 एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्ल्यू 0एम0पी0)
- ☐ 03 वन विभाग
- ☐ 04 उद्यान एवं फल उपयोग
- ☐ 05 पशुपालन
- ☐ 06 दूध विकास
- ☐ 07 मत्स्य
- ☐ 08 निजी लघु सिंचाई
- ☐ 09 ग्रामीण अभियन्तण विभाग,
- ☐ 10 ग्रामीण एवं लघु उद्योग
- ☐ 11 खादी एवं ग्रामीणोद्योग
- ☐ 12 वस्तोद्योग(हथकरघा)
- ☐ 13 रेशम उद्योग
- ☐ 14 सहकारिता
- ☐ 15 स्वास्थ्य एवं परिवार कल्याण
- ☐ 16 शिक्षा
- ☐ 17 पंचायत एवं ग्रामीण स्वच्छता
- ☐ 18 समाज कल्याण
- ☐ 19 बात विकास एवं प्रशासन
- ☐ 20 वैकल्पिक ऊर्जा
- ☐ 21 ग्राम्य विकास
- ☐ 22 प्रादेशिक विकास दल
- ☐ 23 अल्प बचत

2: Division- wise Report

To generate Division-wise report the steps are as follows: -

- 1) Select code for desired Division from dropdown list
- 2) Select month code from dropdown list
- 3) Select year code from dropdown list
- 4) Select table/department code from dropdown list

मण्डल स्तरीय रिपोर्ट

मण्डल	0,1
माह	0,3
वर्ष	2,0,1,3
तालिका/विभाग	0,1

ENTER 1 TO GO BACK TO MAIN MENU

ENTER 2 TO GO TO NEXT MENU

ENTER 3 TO EXIT FROM MENU

Select Department

- ☐ 00 समस्त
- ☒ 01 कृषि
- ☐ 02 एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्ल्यू0एम0पी0)
- ☐ 03 वन विभाग
- ☐ 04 उद्यान एवं फल उपयोग
- ☐ 05 पशुपालन
- ☐ 06 दूध विकास
- ☐ 07 मत्स्य
- ☐ 08 निजी लघु सिंचाई
- ☐ 09 ग्रामीण अभियन्तण विभाग,
- ☐ 10 ग्रामीण एवं लघु उद्योग
- ☐ 11 खादी एवं ग्रामोद्योग
- ☐ 12 वस्त्रोद्योग(हथकरघा)
- ☐ 13 रेशम उद्योग
- ☐ 14 सहकारिता
- ☐ 15 स्वास्थ्य एवं परिवार कल्याण
- ☐ 16 शिक्षा
- ☐ 17 पंचायत एवं ग्रामीण स्वच्छता
- ☐ 18 समाज कल्याण
- ☐ 19 बाल विकास एवं प्रेष्टाहार
- ☐ 20 वैकल्पिक ऊर्जा
- ☐ 21 ग्राम्य विकास
- ☐ 22 प्रादेशिक विकास दल
- ☐ 23 अल्प बचत

3: District wise Report

To generate District-wise report the steps are as follows: -

- 1) Select code for desired Division from dropdown list
- 2) Select district code for from dropdown list
- 3) Select month code from dropdown list
- 4) Select year code from dropdown list
- 5) Select table/department code from dropdown list

जनपद स्तरीय रिपोर्ट

मण्डल	0,1
जनपद	0,1
माह	0,3
वर्ष	2,0,1,4
तालिका/विभाग	0,1

ENTER 1 TO GO BACK TO MAIN MENU

ENTER 2 TO GO TO NEXT MENU

ENTER 3 TO EXIT FROM MENU

Select Department

- ☐ 00 समस्त
- ☒ 01 कृषि
- ☐ 02 एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्ल्यू0एम0पी0)
- ☐ 03 वन विभाग
- ☐ 04 उद्यान एवं फल उपयोग
- ☐ 05 पशुपालन
- ☐ 06 दूग्ध विकास
- ☐ 07 मत्स्य
- ☐ 08 निजी लघु सिंचाई
- ☐ 09 ग्रामीण अभियन्तण विभाग,
- ☐ 10 ग्रामीण एवं लघु उद्योग
- ☐ 11 खादी एवं ग्रामोद्योग
- ☐ 12 वस्त्रोद्योग(हथकरघा)
- ☐ 13 रेशम उद्योग
- ☐ 14 सहकारिता
- ☐ 15 स्वास्थ्य एवं परिवार कल्याण
- ☐ 16 शिक्षा
- ☐ 17 पंचायत एवं ग्रामीण स्वच्छता
- ☐ 18 समाज कल्याण
- ☐ 19 बाल विकास एवं प्रज्ञाहार
- ☐ 20 वैकल्पिक ऊर्जा
- ☐ 21 ग्राम्य विकास
- ☐ 22 प्रादेशिक विकास दल
- ☐ 23 अल्प बचत

4: Table/Department-wise Report

To generate Table/Department-wise the steps are as follows:-

- 1) Select code for desired Division from dropdown list
- 2) Select district code for from dropdown list
- 3) Select month code from dropdown list
- 4) Select year code from dropdown list
- 5) Select table/department code from dropdown list

तालिका/विभाग -वार रेपोर्ट

मण्डल	01
जनपद	01
माह	03
वर्ष	2018
तालिका/विभाग	01

ENTER 1 TO GO BACK TO MAIN MENU

ENTER 2 TO GO TO NEXT MENU

ENTER 3 TO EXIT FROM MENU

Select Department

- ☐ 00 समस्त तालिकाएं
- ☒ 01 कृषि
- ☐ 02 एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्ल्यू 0एम0पी0)
- ☐ 03 वन विभाग
- ☐ 04 उद्यान एवं फल उपयोग
- ☐ 05 पशुपालन
- ☐ 06 द्रुम विकास
- ☐ 07 मत्स्य
- ☐ 08 निजी लघु सिंचाई
- ☐ 09 ग्रामीण अभियन्तण विभाग,
- ☐ 10 ग्रामीण एवं लघु उद्योग
- ☐ 11 खादी एवं ग्रामोद्योग
- ☐ 12 वस्त्रोद्योग(हथकरघा)
- ☐ 13 रेशम उद्योग
- ☐ 14 सहकारिता
- ☐ 15 स्वास्थ्य एवं परिवार कल्याण
- ☐ 16 शिक्षा
- ☐ 17 पंचायत एवं ग्रामीण स्वच्छता
- ☐ 18 समाज कल्याण
- ☐ 19 बाल विकास एवं प्रष्टाहार
- ☐ 20 वैकल्पिक ऊर्जा
- ☐ 21 ग्राम्य विकास
- ☐ 22 प्रादेशिक विकास दल
- ☐ 23 अल्प बचत

5: Generated Report Layout

The layout of Report generated is shown as image below:-

Print / Download Report Export To Excel

मासिक प्रगति प्रतिवेदन उत्तर प्रदेश

विभाग/सैक्टर: 02- एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्लू 0एम0पी0)

जनपद: हापुड़

मण्डल: मेरठ मण्डल

माह: अप्रैल

वर्ष: 1819

मासिक प्रगति विवरण

मद	इकाई	वार्षिक लक्ष्य	मासिक प्रगति	क्रमिक प्रगति	प्रतिशत
(01) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (क) भूमि संरक्षण कार्य	हेक्टेयर	750.00	80.00	80.00	10.67
(02) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (ख) वनीकरण एवं चारागाह विकास	हेक्टेयर	650.00	70.00	70.00	10.77
(03) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (ग) जल संसाधन विकास	हेक्टेयर	550.00	60.00	60.00	10.91
(04) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (घ) चेकडम निर्माण	हेक्टेयर	450.00	50.00	50.00	11.11
(05) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (ङ) उद्यानीकरण	हेक्टेयर	350.00	40.00	40.00	11.43
(06) 1-भौतिक प्रगति: (आच्छादित क्षेत्रफल): (च) रोजगार सृजन	हजार मानव दिवस	250.00	30.00	30.00	12.00
(07) 2-लाभान्वित परिवार: (क) अनु0जा0जनजाति	संख्या	150.00	20.00	20.00	13.33
(08) 2-लाभान्वित परिवार: (ख) सामान्य	संख्या	75.00	10.00	10.00	13.33
(09) 2-लाभान्वित परिवार: (ग) योग	संख्या	225.00	30.00	30.00	13.33

6: How to download/ print Report

1) Click on the Print/Download Report Button on each HTML Report page.

Print / Download Report Export To Excel

मासिक प्रगति प्रतिवेदन उत्तर प्रदेश

विभाग/सैक्टर: 02- एकीकृत वाटरशेड मैनेजमेंट प्रोग्राम (आई0डब्लू 0एम0पी0)

जनपद: हापुड़

मण्डल: मेरठ मण्डल

माह: अप्रैल

वर्ष: 1819

मासिक प्रगति विवरण

Click This Button to View/Print report

2) After clicking the " **Print / Download Report** " button the following screen is displayed

The screenshot shows a 'Print' dialog box on the left and a report preview on the right. The dialog box has options for Destination (Adobe PDF), Pages (All), and Color. The report preview shows the title 'मासिक प्रगति प्रतिवेदन उत्तर प्रदेश' and details for Sector 14, Saharanpur. It includes a table for 'मासिक प्रगति विवरण' (Monthly Progress Details) for the year 2018.

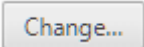
मद	इकाई	वार्षिक लक्ष्य	मासिक प्रगति	क्रमिक प्रगति	प्रतिशत
1-सदस्यता में वृद्धि	संख्या	8170.00	25.00	25.00	31
2-अंशदान में वृद्धि	लाख रूपया	31.14	25.00	25.00	80.28

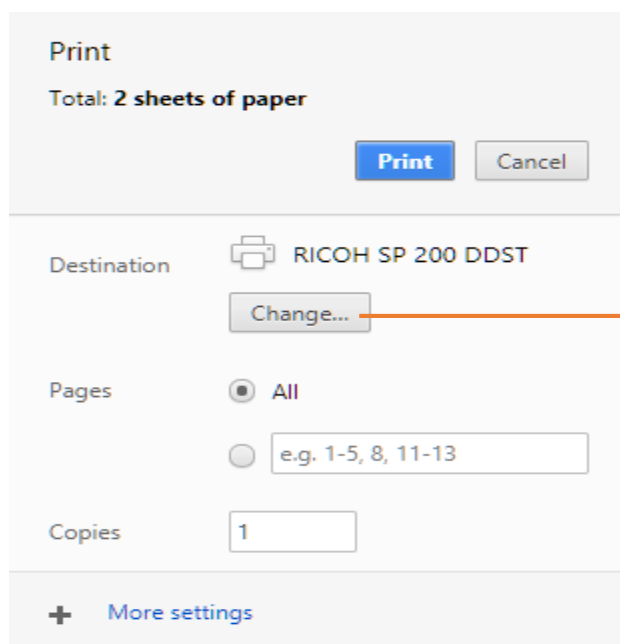
3) If you wish to print the report directly, click on **Print** button

The screenshot shows the 'Print' dialog box with the 'Print' button highlighted by an orange arrow. An annotation box points to the button with the text: 'Click this Button to print report if printer is installed and active'.

Click this Button to print report if printer is installed and active


4) Alternatively, if you wish to download the report in PDF format, click on

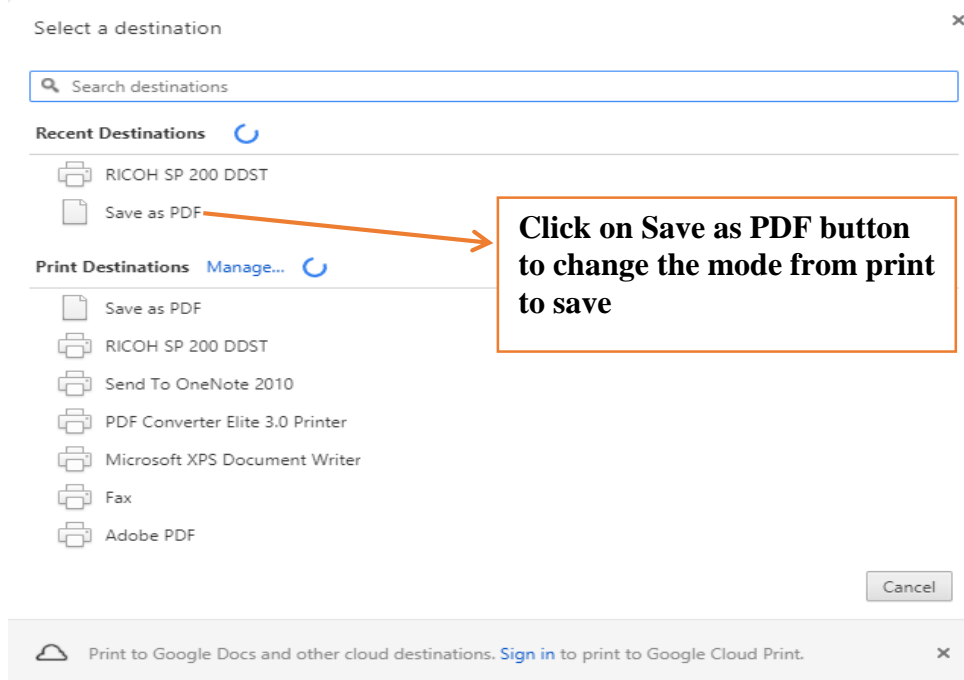
 button as described below: -



The image shows a 'Print' dialog box. At the top, it says 'Print' and 'Total: 2 sheets of paper'. Below this are 'Print' and 'Cancel' buttons. The 'Destination' section shows a printer icon and 'RICOH SP 200 DDST', with a 'Change...' button below it. The 'Pages' section has radio buttons for 'All' (selected) and a text box for 'e.g. 1-5, 8, 11-13'. The 'Copies' section has a text box with '1'. At the bottom is a '+ More settings' link.

Click this button to change the mode from print to save

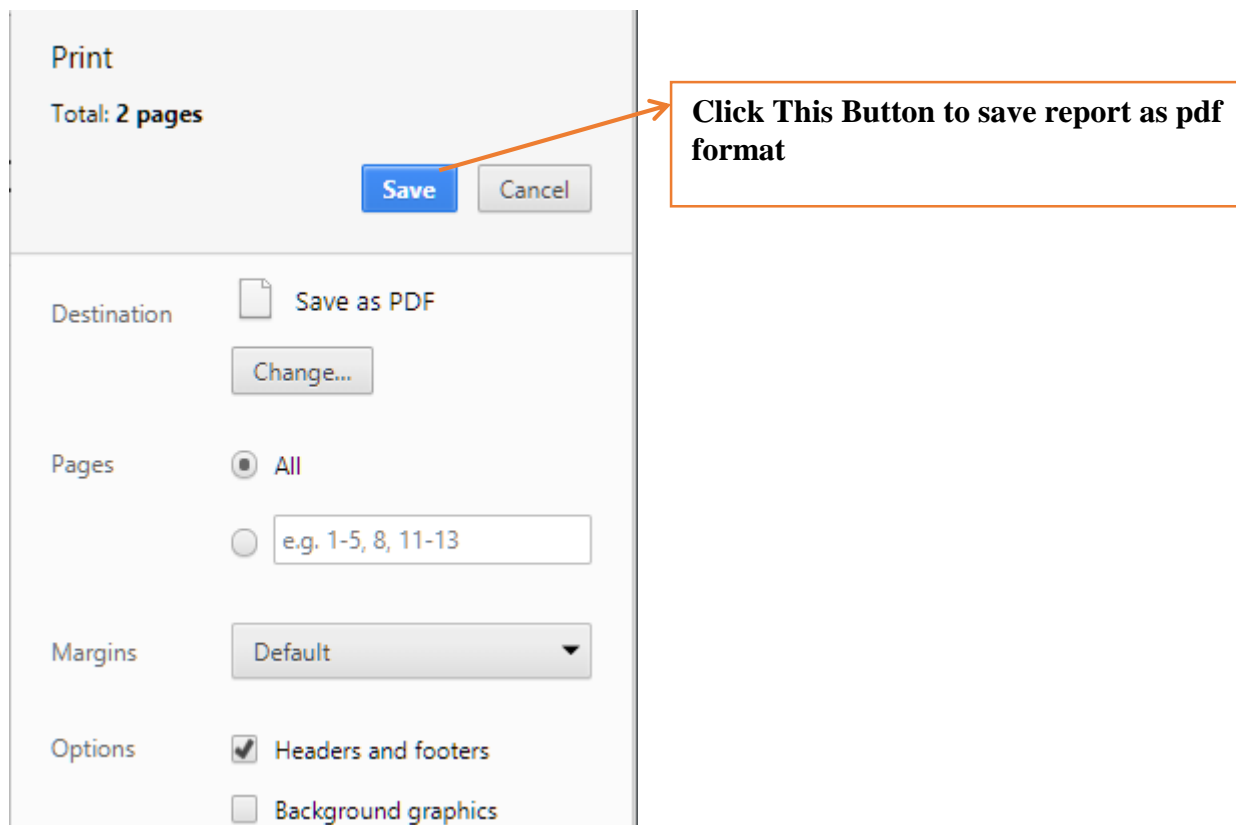
5) Click on  Save as PDF button to change the mode from print to save as shown below: -



The image shows a 'Select a destination' dialog box. It has a search bar at the top. Below it are two sections: 'Recent Destinations' and 'Print Destinations'. In 'Recent Destinations', there is a printer icon for 'RICOH SP 200 DDST' and a document icon for 'Save as PDF'. In 'Print Destinations', there is a document icon for 'Save as PDF' and several printer icons for other devices. An orange arrow points from the 'Save as PDF' button in the 'Recent Destinations' section to a text box. At the bottom right is a 'Cancel' button. At the very bottom is a footer bar with a cloud icon and text: 'Print to Google Docs and other cloud destinations. Sign in to print to Google Cloud Print.'

Click on Save as PDF button to change the mode from print to save

6) Finally save the report in PDF format as shown below: -



7: Alternate Way to Export Report in Excel Format:

- 1) The report displayed after each quarry may be exported in excel format by clicking the button on the HTML page.

8: Important Points to Remember while generating CDWMPR reports

1. The data file must be present in C:\UPMPR17 in the computer.
2. **Google Chrome web-browser** must be installed in computer to view and download report as **.pdf** format.

Precautions:

1. It is advised to complete data entry of single case in one sitting.
2. Data entry of a particular month must be done in a single computer only.
3. Single computer must be used for data entry.
